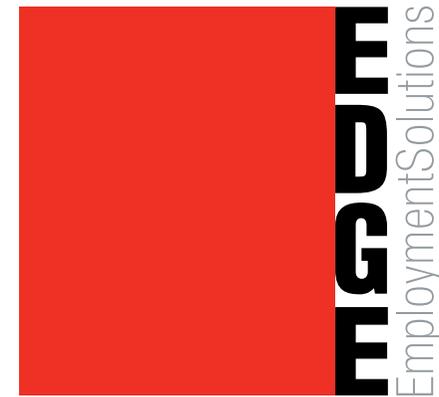


**Are You Ready to
Find the Right Job?**

**Let's work together
to nurture your potential.**



www.edge.org.au



Get Started Today

- 1 Your Skills & Talent are Vital
- 2 How We Can Help You
- 3 Your Journey Starts Here
- 4 Tips to Find the Right Job
- 5 Are You Eligible?

*My wife and I really love Vietnam.
Having a good job means we can go
there more often to visit her family.*

- Shi, Long Chim



Did You Know?

Businesses are on the lookout for people with diverse experiences and unique abilities. This means YOUR skills are in high demand.

- ➔ We have secured more than 6,800 jobs for over 3,000 people. Are you ready to join our tribe?
- ➔ We have supported over 530 people develop their careers in apprenticeships and traineeships. Do you have a craft you want to master?
- ➔ We want to hear from you. If you are ready to contribute your unique abilities to a fulfilling role, we can help you every step of the way.

Your Skills & Talents are Vital for Business Success



We are creating a different kind of future.

A future where everyone has the opportunity to contribute to every part of life. A future where everyone has the opportunity to secure and maintain fulfilling work.

We exist to ensure people of all abilities are empowered to reach their potential. Through high-quality on-the-job training, co-worker support and workplace modifications, we will work with you to find and keep the right job.

Our success is your success. We will ensure you have the opportunity to find the right role, and the support to thrive within it. As you develop, we will be there to support your personal growth and your long-term employment goals.

This is your opportunity to create your future, and we are here for you every step of the way.

Are you ready to find the right job? Call us on 1300 253 065.

How We Can Help You

What Our Job Seekers Say

“ I like the way EDGE are considerate of my disability, which is evident by their suggestions of jobs that will be suitable for me.”

“ From the moment that I first put my foot through the door, I realised that I was dealing with a professional organisation.”

“ It makes a big difference when the Job Coordinators come to work with new starters and help them get settled into their jobs.”

“ EDGE doesn't just get people jobs, they get people suitable jobs that will be long-lasting”.

“ EDGE is a friendly place and I always feel good after I have come in for my appointment.”

We believe diverse workforces are vital for the world to evolve, and you have the skills businesses need to progress and thrive.

Whether it is Microsoft designing the latest APPs and software, or a hotel creating memorable stays for their guests - by employing people with diverse experiences and abilities, businesses have access to a range of unique talents and life-skills.

You have the ability to empower businesses to innovate and create more meaningful experiences for their customers.

Loyalty, commitment, creativity, out-of-the box thinking, grit, emotional strength, empathy and compassion are qualities employers value and need.

“ *Difficult circumstances make for exceptional people.* ”

- Jonathan Sheedy - Westpac & Employable Me

How EDGE is Different

- ➔ **We take the time to get to know YOU.** This enables us to match you to the right job to ensure you achieve your long-term employment goals.
- ➔ **We will be there for you.** We will help you navigate through the various employment pathways as you grow, develop and seek new challenges.
- ➔ **We know our stuff.** We have been placing people with disabilities into meaningful long-term employment for over three decades.

[LEARN MORE](#)

Your Journey Starts Here



Your journey with EDGE starts with a Customer Relations Advisor. They will explain our service, determine whether you meet eligibility criteria, and answer any questions you may have.

Our **Customer Relations Team** will want to know about your skills, interests, education, training and employment goals. We can then ensure your time with EDGE is designed just for you, based on your own individual needs and strengths. Anyone in your support network (family or close friends) are welcome to attend these meetings. We strongly believe these supports are central to your success and we are happy to have them part of your employment journey.

Job Search - Finding a Job

After you register with the Customer Relations Team you will meet your Employer Consultant.

They will support you to find a job that is based on your career goals, abilities and interests.

Together you will work on your resume, interview skills and identify any additional training you might need to secure the right job.

Training & Development

During your job search we can help you develop your skills and knowledge.

Basic Interview Preparation

- Mock-interview training
- Addressing Selection Criteria
- Writing Cover Letters

Industry Information Sessions

- Hospitality
- Business
- Retail and more.

Job Support - Keeping a Job

Once you secure a job, you will meet our team of Job Coordinators.

They will work with you to ensure you have all the supports required to transition successfully into your new job.

Our Job Coordinators are well trained with strategies and tools to use should challenges arise once you have commenced employment.

Are you ready to find the right job? Call us today on **1300 253 065** OR email **edge@edge.org.au**

Tips for Finding the Right Job

Together we will work on your resume, interview skills and identify any additional training you might need to secure the right job. Here are some great tips to get you started.

1. Learn About Yourself

Before starting your job search, take time to reflect on your strengths and passions and the type of work you'd love to do. The better you know yourself, the more likely you'll find a new job that provides you with greater satisfaction.

2. Do Your Research

Information is the true secret of successful job search. Gathering information on types of jobs, job openings, and prospective employers provides critical information for tracking down real job leads and preparing for the interview.

3. Update Your Resume

You should target your resume to the job. It's not just your cover letter that's important. Your resume should be edited and tweaked, so it's as close a match to the job as possible.

4. Practice Interview Skills

Before you get called for your first interview, develop responses for common interview questions, and then practice them — ideally using the mock-interviewing technique with your Employer Consultant.

5. Stay Motivated

Job hunting can be difficult. Keep up your spirit by looking after yourself. Eat a healthy diet, exercise regularly and get plenty of rest. Remind yourself of the positive efforts you are making and seek support from family and friends.

6. Tell Your Stories

When you're asked questions during a job interview, relay the specific skills and experience you have, as well as how you handled the situations you're asked about through telling a story about your personal experiences.

8. Keep on Learning

You may need additional training or experience, especially if you are entering a new career field or don't have much experience. Seek out courses and training that can help develop your skills while you are job searching.

9. Be Patient & Persistent

Job searching is hard work and there are times when you will get discouraged. But if you keep up with it, you can avoid feeling anxious and will actually have more energy. Remember to celebrate the small wins.

7. Be Realistic

Even if you're lucky enough to get your dream job, there's no such thing as the perfect work situation. Every job has its ups and downs, and aspects we love and aspects we don't love. Be prepared to ride the highs and the lows.

Are You Eligible?

School to Work Transition Program (SWoT)

If you are in your final years of school then EDGE's SWoT program can enable you to develop valuable skills.

The School to Work Transition program provides students with disability an individualised pathway to employment. These pathways include:

- Supported work experience with potential employers
- Paid part-time employment while still at school
- Part-time traineeships and apprenticeships while still at school
- Participation in industry-based training, such as pre-apprenticeships

This program is designed to ensure students with disabilities transition smoothly into the workforce after school. EDGE's SWoT team currently work alongside 60 schools across the Perth metropolitan area.

To work with us to find the right job, you need to:

- ➔ Have a diagnosed disability or medical condition
- ➔ Be aged between 14 -65 years old
- ➔ Be an Australian Citizen or Permanent Resident
- ➔ If you are already employed, be working less than the benchmark hours as established through the Centrelink assessment process
- ➔ Live in our contracted Employment Service Area, which includes North, South East, and Central metropolitan areas
- ➔ Be deemed eligible to receive our support via a Centrelink assessment

For more information, please see the **Department of Human Services**.

Eligible School Leavers

If you're in your final year of secondary school, have the ability to work at least eight hours per week and receive funding through the **Individual Disability Allocation** program or equivalent, you may qualify as an **Eligible School Leaver** which can allow you to receive additional support during your transition from schooling to work.

To find out if you are eligible, please contact our **Customer Relations Team** on **1800 253 065** or view the **DES Eligible School Leaver Guidelines**.



Nurturing Your Potential

Are you ready to find the right job?

Connect With Us

Call us on 1300 253 065

www.edge.org.au



38 HOOD STREET
SUBIACO WA 6008

87 MCLARTY AVE
JOONDALUP WA 6027

UNIT 1, 8 WELSHPOOL ROAD
EAST VICTORIA PARK WA 6101

UNIT 9E, 817 BEELIAR DRIVE
COCKBURN CENTRAL WA 6164