

SELECTION CRITERIA

Job Co-ordinator

Essential

A strong commitment to the values of EDGE Employment Solutions

Ability to work autonomously and as part of a team

Good written and verbal communication skills

Good analytical and problem solving skills

Good interpersonal and conciliation skills

Good planning and organisational skills

Experience in training people

Appropriate Police Clearance

Current drivers licence

Desirable

Experience in training people with disabilities

Broad work experiences and knowledge of various work situations

Broad knowledge of services for people with disabilities

Commitment to ongoing professional development

Relevant Tertiary qualifications